

Westdale Village BIA
Wednesday, September 21st, 2016
7pm
Westdale Village BIA Office

Present: Trevor Cameron, David Simpson, Ilona Santa, April Windus, Suzanne Repei, Jenney Gates

Absent: Ben Greco, Vanessa Gilmour

Declared Conflicts of Interest: N/A

Call to order: 7:13pm

1) Approval of the Agenda

a) Motion: **Anne** Second: **April** **Carried**

2) Approval of the Minutes - Deferred until next meeting.

3) Treasurer's Report - Anne

- a) Financial Statements for approval from Scott Plugers *document*
- b) Outstanding Payments - Young Lions Music Club
- *Anne shared with the board the invoices that had been paid out from the months of July, Sept, and August.*
- *Discussion and analysis of the 2015 Financial Statements (audit) from KPMG. Signed and received by David Simpson*
- *Discussion around CHCH contract and what is included coming up*
- *YLMC is stating that the BIA has outstanding invoices for them including \$500 for Artist Hospitality, \$15 for transportation for barricades, and a portion of Bates Audio production equipment (\$4,079.30).*

4) Village Updates

a) New and retiring businesses

Retiring businesses - The Villager **Motion to spend \$50 on a retirement gift, Motioned by Ilona, Second by April, Carried.**

Pacifico Life Inc is scheduled to open in Westdale Village in the coming weeks. Pacifico is a cannabis dispensary, health and wellness centre. They have a store located on James St N. Suzanne will be meeting with Tamara from Pacifico to discuss how best to answer neighbours and merchants inquiries about the business. Suzanne noted that they currently have a stop work order on their door as they were without the proper permits for an awning they built.

- b) *Welcome Hayley Duff Hayley will be cleaning up in the Village part time. April suggested MSDS (Material Safety Data Sheets) sheets for any chemicals being used for cleaning. A checklist has been created to help monitor progress.*
- c) *Feedback on Magazine/Map Discussion took place surrounding distribution of the magazine - in stores, local hospitality locations, in stores in other areas of the City.*
- d) *Bryan Prince - Renovations*

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- e) Sidewalk Sale (Anne) *approximately 4,000 first year students attended the Side Walk Sale. Some other Westdale Merchants in attendance included: Bare Wax Bar, Allure Fitness, Pita Pit and Print Factory Ink.*
- f) MacQuest *let the minutes reflect that the initial budget of up to \$300 from the August meeting was not used. A total of \$60 was spent purchasing a variety of \$5 gift cards to be handed out as prizes during this event*

5) Board Member Resignations

- a) David Carrothers, Parul Ferrie, Vanessa Gilmour
- b) Board Member Nominations/Criteria *notes for consideration from Carlo Gorni*
 - i) Dakota Mae
 - ii) Emily at Pita Pit
 - iii) Kerry or Tracey at Bryan Prince
 - iv) Kim Neal or Jenna Rivera at Scotiabank
 - v) West Side Hair Co

David Carrothers and Parul Ferrie has successfully resigned from the Board. (David Carrothers in written copy, Parul - sufficient email) Vanessa Gilmour will be mailed a letter indicating that she has missed a number of consecutive meetings. If she fails to attend the next meeting, the Board will recommend to the City that her position on the Board be replaced. The board has indicated that they would like for Suzanne and Jenney to move forward with asking the above names if they are interested in becoming a Board Member.

6) West Fest Follow Up - Deferred. Summary requested for next meeting.

- a) Survey Responses
- b) Board Input

7) Beautification & Mallord Farms Update

Motion to spend up to \$12K (after taxes) on this year's Holiday Decor and winter arrangements with Mallord Farms

Motioned: April Windus Second: Trevor Cameron Carried

Holiday quote: \$8,983 +tax

Discussion included:

- *Confirm date to be completed (request after Remembrance day)*
- *Check in with Classic Displays for timing of W's coming down at Snowflakes going up*
- *Another BIA in the City had previously used Harper's and was not thrilled with results*
- *Would like to see options and pictures provided as what we can expect from Mallord*
- *Jenney and Trevor had previously met with Lordeen to discuss options*
- *Many have noted how nice the planters are*

8) Annual General Meeting

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- a) Date, time, location **Suggested November 16**
 - b) Budget, financial statements
 - c) Board Support
 - d) **Goal:** Approve a budget for October 12
- *The AGM has been scheduled for November 16th, 7pm at the Westdale Public Library*
 - *15 days notice must be given to attend the AGM including all merchants and property owners*

9) Filming in Westdale Village

- a) The Good Witch III
- b) Trevor Smith - see copy
 - *A romantic comedy titled Love Jacked scheduled to film on October 5th*
 - *Compensation discussed. Suzanne and Jenney were not offered compensation. Board members expressed that there has been payment received in the past from filming.*

10) Sub Committees needed for:

- a) NOSH - *Ilona & Anne volunteered to chair*
- b) Winter Wander - *Anne volunteered to chair*
- c) Canada's 150 - *postponed*
- d) Westdale Magazine 3rd Edition - *postponed*

11) New Business

12) Meeting Adjourned: 8:35pm

Items to be included in the next meeting, October 12 2016:

- **AGM Budget 2017**
- **Free Parking for the month of December**
- **Winter Wander review and budget**
- **West Fest Review**
- **Sub Committees - Canada 150 & Magazine**

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Julia Davis put me in touch with you to inform you of some scenes we wish to shoot for a feature film in Westdale on Oct. 5th 2016.

Presently we're hoping to film at the bus stop at the corner of King St West and Paisley St South. This scene should take no more than 3 hours to film.

Across the street we're speaking with the White Elephant clothing store, dressing it as a bridal shop for an exterior street shot. Those scenes should take no more than 5 hours in total.

Please let me know if there are any concerns or questions.

Thanks!

Trevor Smith
Location Manager
905-536-7985
Hi Suzanne,

Thanks for your reply. The feature is a romantic comedy called Love Jacked iMDB link below:

<http://www.imdb.com/title/tt4329242/>

The production company is Inner City Films located at:
65 Heward Ave, Ste A107, Toronto ON
416-645-8307

We are presently speaking with Hamilton Transit about temporarily moving the bus stop down the street a little and we would definitely be getting proper film permits for filming in the area and giving the neighbourhood written notice detailing our shoot day.

This would be a half day of shooting that would start late in the morning after rush hour and we would be gone before evening rush hour. These are secondary shots away from our principle location so the goal is to only take a skeleton crew for this portion of the day so we won't be clogging up the streets with trucks and trailers parking.

Thanks and please let me know if you have any other concerns,

Trevor Smith
Location Manager
905-536-7985