

**Westdale BIA
Board of Management Meeting
Wednesday, February 3, 2016
1038 King St. W, Suite 1**

Present: David S, Trevor, Parul, Ben, Anne, Craig, Suzanne

Also in attendance: Carlo Giorni, Bill Janssen & Patricia (City of Hamilton), April (Westdale Library)

Absent: Ilona, David C, Vanessa, Trisha

Declared Conflicts of Interest:

Call to Order: 8:35am

- 1) Approval of Agenda: Trevor motioned, Ben seconded, carried
- 2) Approval of Minutes: Trevor motioned, Anne seconded, carried
- 3) City of Hamilton Presentation: Bill Janssen
 - Bill is the Director for the Open For Business Initiative associated with the Planning and Economic Development department
 - The Open For Business Initiative is associated with the Small Business Enterprise Centre that works with entrepreneurs and applications for licensing and permits, works to reduce wait times of the applications process, engineering and zoning guidelines
 - Bill, Patricia and Carlo left at 9:05am
- 4) Treasurer's Report: Anne
 - Acceptance of the Treasurer's Report Anne motioned, Trevor Seconded
- 5) Winter Wander Survey Results
 - Hardcopy of the survey was distributed and reviewed, discussed results
- 6) Beautification: Hanging Baskets (requires vote)
 - No voting took place. Mallord Farms brought to the attention of the board that the hanging baskets were in need of inspection/replacement. The fee to inspect is \$30 per basket and an additional \$15 per basket if replacement is needed. Thinking this number is high, the board has opted to review cost with Mallord Farms
- 7) Electrical Update:
 - Trees and electric in the parkettes/medians should all be working now, set on a dusk-dawn timer (Mallord Farms). Craig previously discussed with Peter Locs (City of Hamilton) and he informed us that from here on the lighting and cost of running cosmetic lighting is now up to each BIA. An account has been set up with Horizon Utilities
- 8) Staffing
 - Beginning February 8th, Craig Waters will no longer be an employee of the Westdale BIA. Suzanne Repei will fill the role for the time being until a second employee is hired approximately 15-20 hours per week. David S stated he will reach out to a former Westdale BIA employee, Donna Reid to see if she is interested. Suzanne will also reach out for potential candidates.
- 9) New Business
 - No new business stated
- 10) Adjournment: 9:55am